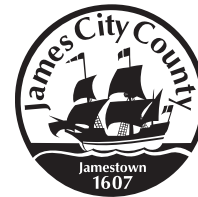




PRIDE Mini-Grant Application Instructions



ABOUT PRIDE

PRIDE stands for Protecting Resources in Delicate Environments. PRIDE is the educational component of the County's water quality program. The goal of PRIDE is to improve water quality in James City County by teaching residents about the importance of watershed protection while providing residents and neighborhoods with specific watershed restoration and protection tools.

CRITERIA FOR MINI-GRANT SELECTION

The PRIDE Mini-Grant Program offers four grants yearly of up to \$500 each. Mini-Grants are available to James City County neighborhoods, stormwater facility (BMP) owners, and community groups seeking to improve water quality through watershed restoration and/or protection projects such as tree planting, wetland planting, BMP restoration, stream bank stabilization, and education. Projects the County considers normal BMP maintenance and/or beautification will not be accepted. To qualify for a Mini-Grant, please complete the enclosed application, which includes a project description, a project budget, and a time frame for completion. If the project is in a neighborhood with a Home Owner's Association (HOA), the project must be approved by the HOA and a board member must sign the application. Approved Mini-Grant projects will be awarded a 12" x 18" PRIDE sign that reads "Protected with PRIDE in James City County." The sign is mounted on a 5 ft. pole for installation and must be installed at the location of the project upon completion.

ADVANCEMENT

Upon receipt of the completed Mini-Grant Application Form, verification of the described project and grant approval, the County will advance the costs of the project (up to \$500) sixty days prior to commencement of the project. The Grant Advancement Form and receipts of materials and supplies purchased must be submitted immediately upon completion of the project. The project must be completed within six months of grant approval.

REIMBURSEMENT

Upon receipt of the Grant Reimbursement Form and verification of project completion, the County will reimburse the costs of the project (up to \$500) within sixty days. The project must be completed within six months of grant approval.

DEADLINE

There is no deadline for applications. Applications will be accepted as long as funding allows.

HOW TO APPLY

Please apply by mail or fax using this application form. For more information, e-mail PRIDE at PRIDE@james-city.va.us or call (757) 253-6859.

Thank you for your interest in a PRIDE Mini-Grant.



PRIDE Mini-Grant Application Form



How did you hear about the Mini-Grant? _____

Neighborhood/Business/Group: _____

If Neighborhood: Board President: _____ Day Phone: _____

Project Contact: _____

Address: _____ City: _____ State: _____ Zip: _____

Work Phone: _____ Home Phone : _____ Email: _____

Signed: (Must be signed by two people. If application is through an HOA, one signature must be from a board member.)

Name

Date

Name

Date

Mail to:
PRIDE Mini-Grant
James City County
Development Management
101-A Mounts Bay Road
P.O. Box 8784
Williamsburg, VA 23187-8784

or

Fax to:
(757) 253-6850

For more information, e-mail PRIDE at PRIDE@james-city.va.us or call (757) 253-6859.

Please note that James City County will maintain the information contained in this application solely for the Mini-Grant and NOT for sale or marketing purposes. Submission is not a guarantee of acceptance. James City County reserves the right to photograph event participants for publicity purposes. Please be aware that these photos are for County use only and may be used in future brochures, pamphlets, flyers, or the County (www.iccEgov.com) and PRIDE (www.protectedwithpride.org) websites.



**PRIDE Mini-Grant
Application Form**



Are you requesting for an advancement or reimbursement of costs?

- Advancement
- Reimbursement

Will the Mini-Grant cover the entire cost of the project?

- Yes** (If yes, please describe the project.)
- No** (If no, please describe entire project and include the portion covered by the Mini-Grant.)

Project Description:

Project Budget (please include all materials, supplies, etc.):

Time Frame for Completion:

